Your home. Your priorities.

The Everyday Lower Level / Fill digitally or print and complete

Owner / decision-maker

Date / revision

Property address, city and state

Target construction budget / contingency

Desired timing / occupancy constraints

Three goals for this project

What must stay / what should change?

Questions for the as-built visit

Plan the relationships.

Existing structure is measured before project plans are prepared.

Media lounge - desired use / size / adjacency

Flex / gym - desired use / size / adjacency

Storage - desired use / size / adjacency

Stair / landing - desired use / size / adjacency

Utility - desired use / size / adjacency

Preferred deliverable: CAD / Revit / Chief Architect + version

Record needs here, not assumed measured dimensions. The field team establishes the measured base; concealed structure, services and inaccessible areas are identified separately.

Sketch. Compare. Confirm.

Use this page for circulation, daylight, privacy and existing/new connections.

Sketch area - printable grid, not a measured drawing

Site constraints / survey / setbacks / flood / utilities to confirm

Selected option and reasons / next decisions